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SALVE REGINA UNIVERSITY FACULTY ASSEMBLY

Minutes of the Meeting of February 6, 2004

Ochre Court, State Dining Room

Johnelle Luciani, RSM, Speaker of the Assembly, presided.

1. **Call to Order.** The meeting was called to order at 1:06 PM.

2. **Announcement.** The Speaker announced that over 50 guests attended the Winter Celebration. She thanked the members of the Social Committee for organizing this event.

   Forms were distributed for nominating four women to be recognized as "Women of Courage and Vision."

3. **Minutes.** The Minutes for the meeting of December 5 were approved by General Consent.

4. **Treasurer's Report.** The Assembly's balance will be $2,134.87 after a deposit. Expenses for the Winter Celebration came to $761.47. Sixty-five members of the Assembly have paid dues; 40 have not.

5. **Announcement of Curriculum Changes.** In accordance with the *Protocol for Requesting the Faculty Assembly's Involvement in Changes Concerning Curriculum and Educational Policy* (May 1, 2000), the Assembly heard presentations of three "Substantial Curriculum Changes," as defined in the *Protocol*:

   (The Speaker stepped out of the Chair. Christopher Kiernan, Vice- Speaker, presided.)

   - **Minor in Human Services – Social Work Department.** Presented by Johnelle Luciani, RSM, Mary Montminy-Danna and Barbara Sylvia of the Social Work Department.

     (The Speaker returned to the Chair.)

   - **RN-BS Curriculum Revision Project – Nursing Department.** Presented by Sandra Solem and Jane McCool of the Nursing Department.

   - **Proposal for a New Graduate Program in Rehabilitation Counseling: MA and CAGS.** Presented by Peter Mullen of the Holistic Counseling Department and Lance W. Carluccio, Dean of Graduate Studies and Continuing Education.

   After each proposal was presented, the floor was open for questions.

6. **Motion – Faculty Evaluation of the Academic Administration.** Christopher Kiernan, on behalf of the Executive Committee of the Faculty Assembly, presented a Motion entitled "Faculty Evaluation of the Academic Administration." (The complete Motion, together with a History and Rational are appended to these Minutes.) He began by withdrawing the following words from item 2c in the Motion: "and completed electronically." The Motion was seconded. The Speaker opened the floor for debate. She reminded the Assembly that it had

established a policy for debate at previous meetings: An individual could speak for no more than three minutes at a time and could speak again only after those who had not spoken had been given the opportunity to do so. There were no objections to continuing this policy

The Motion was read at 1:27 PM. After debate, the Motion was put to a vote at 1:42 PM. The Speaker called for a brief pause during the voting and counting.

Result of the vote: 63 YES, 9 NO, 3 ABSTAIN.

The Motion carried.

After an intermission, the meeting continued in Executive Session.

Appendix

Motion – Faculty Evaluation of the Academic Administration

Prepared and presented by the Executive Committee of the Faculty Assembly

History

During the past year, several full-time teaching faculty from a variety of departments have suggested to the Executive Committee of the Faculty Assembly a need for a process whereby full-time teaching faculty may participate in the evaluation of academic administrators. In a spirit of collegiality, and with appreciation for the value of ongoing assessment, these faculty addressed the positive impact that such a process may have on the ability to provide helpful feedback and input to academic administrators as we work together for the good of the University. At the Faculty Assembly's first meeting of the 2003-04 academic year, there was a suggestion from the floor that the time was right for this type of evaluation. At its meeting on January 26, 2004, the Executive Committee voted to submit this recommendation in the form of a motion to the Assembly, to assess the level of support for this idea.

Rationale

Evaluation is not only an integral part of a university; it is typically considered an essential aspect of any educational process. Professionals and students alike are committed to lifelong learning at Salve Regina University. As such, it is fitting that faculty evaluate academic administrators, just as faculty evaluate students, students evaluate faculty, administrators evaluate faculty, departments evaluate themselves, accrediting bodies evaluate departments and the New England Association of Schools and Colleges evaluates the University. It is customary at many universities for faculty to evaluate the academic administration, providing helpful feedback on strengths as well as areas in need of further development. This process helps to maintain the educational vitality and the academic integrity of a university.

Motion

1. **That an ad hoc committee of no more than six (6) members, appointed by the Executive Committee from volunteers, prepare a draft evaluation form to be used by Full-time Teaching Faculty in evaluating the academic administration,**

2. **That this evaluation instrument be**
   a. **presented to the Assembly for its approval during the March meeting,**

   b. **based on instruments used by other universities/colleges and the AAUP,**

   c. **anonymous and**

3. **That this evaluation form be constructed and shared in a way that is collegial, professional, credible, constructive, and in the best interests of the University.**