

3-5-2008

AS Minutes 2008 03 05

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Faculty Assembly
March 5, 2008
O'Hare 260

1. The meeting was convened by speaker Carol Gibbons at 2:40. A quorum was reached with 53 faculty members in attendance.
2. Minutes: The minutes were accepted as written.
3. Treasurer's report: There is a balance of \$2225.37 and to date 79 faculty members have paid dues.
4. A change in wording was made to motion on staff termination. The motion was accepted, seconded and approved. 49 approved, 2 rejected, 2 abstained
5. Announcements:
 - a. A thank you note was received from Arlene Nicholas.
 - b. The Board of Trustees has approved the proposal on emeritus professor with some revisions.
 - c. Dr. Trainor would like to meet with the executive committee to discuss the cap on the number of Core Complement courses.
 - d. Faculty members are encouraged to apply for and to nominate others for the Antone Awards.
 - e. John Mixter will speak to the Faculty Assembly as a follow-up to the presentation that was held at the September faculty assembly on school violence.
 - f. A 60th anniversary faculty campaign is underway.
 - g. James Mitchell gave an overview of the three goals of the Protocol Revision Committee. They are as follows: to create a system to inform and notify faculty, on-line, regarding proposed course changes; to create a committee that would interface those changes; and to clarify the role of the faculty assembly in that process.
 - h. Sr. Diane Tomkinson announced that the evaluation of administrators survey would be available on-line March 19-31. Faculty members are encouraged to participate in the evaluation process. The evaluation is coordinated by the IDEA center and feedback will be shared with Sr. Therese.
6. Overview of new technology: Ty Brennan gave an update and schedule for the new telephone system that will be implemented university-wide. Approval for a new administrative information system has been given. A demonstration of products will be given between April 2-May 23. Members of the faculty are welcome to participate in the review of the products process.
7. Lois Eveleth gave a report from the FACSBS committee. She and a subgroup of the committee met with Sr. Therese and Bill Hall on February 11th. Their discussion included the administrative decision to drop schools from the comparable school list, the cost of living, adjunct salaries, and the relocation fund. In the past year 49.5% of the faculty development fund was used (\$56, 415.62).

- This total dollar amount does not include the \$800 discretionary fund that each faculty member is allocated.
8. Annette Torrey gave a report on instructional technology. She will be visiting departments and is interested in the ways in which faculty are using technology in teaching.
 9. Dean de la Motte reported on his work with an advisory group comprised of members from the committees on Faculty Development and Academic Grants. The May faculty workshop will focus on professional development and specifically on the philosophical and mission driven reasons for using laptops.
 10. A motion was made that the Evaluation Process Committee be made up of six members with 2-year staggered terms. This will be discussed at the next meeting.
 11. The next meeting of the faculty assembly is scheduled for April 9, 2008.
 12. The meeting was adjourned at 4:10.

Respectfully submitted by Mary Montminy-Danna