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**SALVE REGINA UNIVERSITY FACULTY ASSEMBLY
EXECUTIVE COMMITTEE**

(Second Draft)

July 20, 1999

Present: Ronald Atkins, John Britton, Joan Chapdelaine, Terrence Gavan, Christopher Kiernan, Nicholas Lund-Molfese, Juliette Relihan.

1. Call to Order

The meeting was called to order by the Chair, Christopher Kiernan at 12:30.

2. Review and Approval of the minutes of the June 16, 1999 meeting.

The minutes were approved without objection.

3. Discussion of the Committees of the Faculty Assembly and the Committees of the University which include faculty members

The Committee discussed the role and evolution of the four original committees of the Faculty Senate / Faculty Assembly. Those committees are: 1) The Curriculum Committee, 2) Faculty Advisory Committee on Salary and Benefits (FACSB), 3) Social/ Sunshine Committee, and 4) Issues Committee. It was also pointed out that the rationale for faculty involvement in these traditional committees was reaffirmed in the recently approved faculty assembly document.

There was some discussion of the Curriculum Committee and its relationship to the undergraduate and graduate councils. A distinction in function between the councils and the committee was recognized. The need for a vehicle for faculty to deliberate and to advise the administration on matters regarding the curriculum was affirmed.

It was pointed out that the Issues Committee is not necessary as it is the responsibility of the Executive Committee to address important issues as they arise. All present agreed with this insight.

There was further, inconclusive, discussion on the relationship of the Faculty Assembly Executive Committee to other University committees, but general agreement on the importance of the distinction between University Committees and Faculty Committees.

At the conclusion of the discussion, Chris proposed the following resolutions which were unanimously adopted:

- a. That the Faculty Assembly Executive Committee recognize that the committees of the University, which are chaired by the Dean of Faculty or other administrators, should continue to operate and report as directed in the current faculty manual.
- b. That the Faculty Assembly Executive Committee establish three permanent committees of

the Faculty Assembly and that those committees be: The Curriculum Committee, FACSB, The Social Committee. All members of the faculty are invited to join the above committees.

- c. That faculty volunteers are needed for service on ad hoc committees of the Grievance Committee and that, if no member of the faculty indicates a willingness to serve on the ad hoc committees of the Grievance Committee, the Dean of Faculty should be so informed;

4. Announcements and updates

Members of the Executive Committee unanimously expressed concern that the Speaker of the Faculty Assembly will no longer be granted a course reduction by the administration. This, in view of the increased duties imposed by the Faculty Assembly document, and in spite of the traditional practice of granting a course reduction, appears to represent a diminished view of the importance of faculty participation in university governance.

There was general agreement that this issue should be raised for discussion at the next faculty meeting.

5. Scheduling of Meetings

The next meeting of the Executive Committee of the Faculty Assembly will be on September 13th from 2:15 to 3:15 PM.

6. Other Business

The ambiguity surrounding how many credits a student needs to graduate was discussed. Is it 128 or 124? No one seems certain at this time which standard is current policy. While a poll was taken of the faculty on this issue, the result was never made public.

The Chair will speak with the Dean of Faculty and clarify this issue. Either the Chair, or a member of the administration, will address the faculty on this problem at the next meeting of the Faculty Assembly.

Finally, the Committee agreed that FACSB needs to consult with the administration as to various changes in our health care policies. This will facilitate better communication between the faculty and the administration in this vital area.

7. Adjourn

After a motion to adjourn, the meeting ended at 3:00 PM.

Respectfully submitted,
Nicholas C. Lund-Molfese
Executive Committee Secretary