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SALVE REGINA FACULTY ASSEMBLY
EXECUTIVE COMMITTEE

Minutes of the July 6, 2001 Meeting

Present: Elaine Daniels, Thomas Day, Arthur Frankel, Terrence Gavan, Sandor Kadar, Christopher Kiernan, Johnelle Luciani RSM (Chair), Juliette Relihan.

1. **Call to Order and Minutes:** The meeting was called to order at 8:05 AM. The draft Minutes of June 15 were reviewed. Approval will be postponed until the next meeting. The committee reviewed the draft Minutes for the Assembly meeting of May 22/23 and authorized that they be forwarded to the Assembly.

2. **Joint Faculty-Administration "Deliberative Committee on the Core Curriculum":** At its meeting on May 22/23, the Faculty Assembly called for the formation of a joint faculty-administration "Deliberative Committee on the Core Curriculum." The charge of this committee, according to the draft Minutes, is as follows: "To submit to the Faculty Assembly a formal and detailed structure for a revised core curriculum; to base that proposed revision on the voting results of the Assembly Meeting of May 22/23, 2001." Those voting results were as follows:

#1 Seven Frames	6
#2 Millennium	24
#3/4 World Citizenship	38
#5 Classics	0
"I do not support any proposal"	3

The Assembly instructed the Executive Committee to appoint nine members of this committee from the Assembly (i.e., the full-time Teaching Faculty). As of June 22, 2001, twenty-two members of the faculty had volunteered to be on this committee.

The Executive Committee discussed this matter at length. There was consensus that the Core Curriculum is of vital interest to the liberal arts and sciences and to Professional Programs. Some members of the Executive Committee asserted that, since about 77% of the University's undergraduate students graduate with degrees in Professional Programs, representatives from these Programs should have a significant representation on any core curriculum committee. Other members of the Executive Committee stressed the importance of respecting the independence and value of the liberal arts and sciences.

A proposal to appoint four of the nine members of this committee from Professional Programs failed in a 4-4 tie. Other formulas for the makeup of this core curriculum committee were discussed.

One member of the committee proposed another way of resolving this matter. He pointed out that any system for basing the committee membership on "turf" or "vested interest" would inevitably lead nowhere. The committee would begin with the assumption that its paramount

job was to protect "territory." It would make more sense to appoint "trusted people" who were "open and willing individuals" and who had a good record of working productively on committees.

A decision on this matter was postponed until the next meeting.

3. **Survey:** The Executive Committee reviewed a copy of the "2001 Survey on Higher Education Governance" sponsored by the AAUP and the American Conference of Academic Deans. The Chair (Johnelle Luciani RSM) and the Vice Chair (Juliette Relihan) will complete the survey on behalf of the committee.

4. **Office Space and File Cabinet:** The Chair announced that she had spoken with the Vice President for Academic Affairs / Dean of Faculty about an office space and a file cabinet for the Faculty Assembly. The Dean agreed to provide a file cabinet for the Assembly and to look for a suitable space. A telephone extension for the Assembly is also under consideration.

5. **Web Page and Protocol:** The committee discussed the possibility of using WebCT for the Faculty Assembly's Web Page. This Page would also include a section for announcing routine changes in curriculum.

   The committee consulted the Assembly's "Protocol for Requesting the Assembly's Involvement in Changes Concerning Curriculum and Educational Policy" (approved on May 1, 2000). The Protocol asks that departments and programs announce routine curriculum changes that are being planned. The Executive Committee discussed the use of a Web Bulletin Board that could facilitate this process of announcing routine curriculum changes.

   Sandor Kadar will explore the possibility of using WebCT for a revised Web Page that would include the Bulletin Board. He will demonstrate his proposal to the committee at the next meeting.

6. **Next Meeting.** The next meeting of the committee will be on Friday, August 10, 8:00 AM to 11:00 AM.

The meeting adjourned at 10:33 AM