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EXECUTIVE COMMITTEE of the FACULTY ASSEMBLY

Minutes of the Meeting of October 21, 2002

Present: Joan Chapdelaine, Daniel Cowdin, Thomas Day, Sandor Kadar, Christopher Kiernan, Johnelle Luciani RSM (Chair), William Stout

Absent: Arthur Frankel

1. **Call to Order and Minutes:** The meeting was called to order at 1:04 PM. The Minutes of the meeting of September 30 were approved. The Faculty Assembly Minutes for October 7 were reviewed, edited, and authorized for release.
2. **Motion – Core Curriculum.** A Motion was presented to forward to the Vice President for Academic Affairs the following: (a) the complete Motion passed by the Faculty Assembly on October 7 endorsing the Core Curriculum program as presented in the Cover Sheets for each course area and in the first five items in the Brief Course Descriptions for each Common Core and Core Complement course (namely, title, rationale for the educational experience, description, identification of the objectives of the experience or course, and identification of the relevant core goals and objectives being met) presented by the Deliberative Committee on the Core Curriculum, (b) the first five items in the course proposals as submitted by the Development Teams in the course areas, and (c) the record of the vote.

The Motion passed unanimously.

The Chair of the Executive Committee will submit the above material to the VP for Academic Affairs.

It was noted that a quorum for the Assembly meeting was 43. Sixty-seven votes were cast on the question of the proposed Core program. Sixty votes were for the proposed Core.

The Executive Committee will keep on file the material listed above. The Chair will see if other copies can be made available on campus.

3. **Agenda – Assembly.** In planning the agenda for the Assembly meeting of November 4, the committee kept in mind its policy that Assembly business would be first. Reports and presentations not part of the Assembly's business would be placed later. The Chair was authorized to prepare the agenda and, if time and circumstances permit, make room for the following items:
 - **International Relations Program – Announcement.** The graduate International Relations Program is developing a revision of its curriculum. The Executive Committee, in accordance with the Assembly's *Protocol for Requesting the Faculty Assembly's Involvement in Changes Concerning Curriculum and Educational Policy* (May 1, 2000), has determined that the proposed changes in International Relations are a "routine curriculum change." These proposed changes will be announced at the November meeting.

The *Protocol* describes this kind of announcement as follows: "an opportunity for the sponsor to welcome comments, advice, and suggested improvements, if any are offered. Departments and individual members of the faculty have the right to send *advising*

comments to the appropriate administrative officer re the proposed change, if they see the need.”

- **Elections – Proposal.** The Executive Committee will submit to the Assembly, for discussion only, a proposal for changing the process for electing committees as described in two documents in the Faculty Manual: the *Statutes of the Faculty* and the constitution of the Faculty Assembly. An appendix to the proposal explains the process of proposing these kinds of changes.
- **Printers.** There will be an opportunity for a representative from Information Technologies to describe possible replacement of individual printers in faculty offices with printing done on a Xerox machine outside of the office.
- **Charging students for printouts.** Students are now charged for printouts they make on University computers, above a certain minimum. The Chair will see if someone on the staff or administration would be willing to further clarify this policy.
- **Collegium.** Sister Leona Misto asked for time at an Assembly meeting so that two faculty members might have an opportunity describe their participation in the Collegium, a forum for faculty at Catholic colleges to articulate and expand the vision of the Catholic educational tradition.

The meeting adjourned at 2:15 PM.