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EXECUTIVE COMMITTEE of the FACULTY ASSEMBLY

Minutes of the Meeting of April 26, 2004

Present: Joan Chapdelaine, Daniel Cowdin, Thomas Day, Carol Gibbons,

Christopher Kiernan, Johnelle Luciani RSM (Chair), William Stout

1. **Call to Order and Minutes.** The meeting was called to order at 2:05 PM. The Minutes of the meeting of were March 23 were approved. The Assembly Minutes for April 2 were authorized for posting and distribution.

- 2. **Assembly Agenda.** The committee prepared the agenda for the Faculty Assembly's meeting on May 7. Two items would be proposals from the joint administration-faculty Commission on the Faculty Manual (on office hours and the inclusion of Web-based projects under the heading of "scholarship"). The election of the Speaker would also be on the agenda. The committee reviewed the procedures.
- 3. **Assessment of the Assembly.** Discussion of the importance of assessing the Faculty Assembly, including its Executive Committee and other committees. The idea will be presented at an Assembly meeting for input.

The meeting adjourned at 2:45.