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Salve Regina University Faculty Assembly

Minutes of the Meeting of November 1, 1999

1. **Call to Order**

The meeting was called to order by the Speaker of the Assembly at 2:00 pm.

2. **Review of Minutes of 10-4-99**

The Assembly approved the minutes as written and without discussion.

3. **Report on Executive Committee Activities**

a. **ID Badges**

A memo was sent to Diane Blanchette asking for the rationale behind the identification badge policy and an ad-hoc committee will be formed to meet with her.

b. **Speaker of Assembly's Course Reduction**

A memo was sent to the Vice-President of Academic Affairs expressing the sense of the faculty that the Speaker of the Faculty Assembly should receive a one course reduction per semester provided that the course reduction not create an "overload."

c. **Review of Course Reduction Policy**

The Executive Committee referred the course reduction / teaching overload issue to the Faculty Advisory Committee on Salary and Benefits.

- d. The committee welcomed the input received by e-mail from several members of the faculty on the direction of the Faculty Assembly. The Executive Committee intends to continue to address matters of concern to the faculty.

e. **Call for Volunteers for Three Subcommittees of the Executive Committee: Curriculum, Faculty Salary and Benefits, and Social Committee**

All members of the faculty are invited to join any of the three standing subcommittees of the Executive Committee.

4. **Announcements**

- a. Jim Hersh made a brief announcement on the VIA program and asked that advisors encourage students to look into the program. He thanked the faculty for their support.

- b. Terry Gavan reported on the ad-hoc Committee on Health Insurance Benefits meeting with William Hall. The University is self-insuring (with a catastrophic policy), however our provider processes the paperwork and administers the plan. Hall assured the subcommittee that the University has various contingency plans in place to cover any eventuality. Persons who are in special situations or have concerns are encouraged to contact Diane Blanchette.
- c. Joan Chapdelaine announced the approval of a revised faculty manual by the Board of Trustees and congratulated all those members of the faculty who have worked on the manual over the years. The Assembly displayed its appreciation of the work of the Manual Committee with applause and the Speaker also commended the committee for its work.
- d. Nancy Blasdel announced that she and Marlene Correia will be decorating the faculty lounge for Christmas and Thanksgiving. Donations of extra ornaments and seasonal decorations would be appreciated. .

5. Presentation on Residence Life at Salve Regina University

John Rok, Vice President for Student Life, Dennis DelGizzo and various student life staff members provided an overview of the residence program's structure and policies.

- 6. New Business. None.
- 7. Adjourn. The Assembly adjourned at 3:00 pm.