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# SALVE REGINA UNIVERSITY FACULTY ASSEMBLY

## Minutes of the Meeting of March 5, 2004

Johnelle Luciani RSM, Speaker of the Assembly, presided.

1. **Call to Order and Minutes.** The meeting was called to order at 1:07 PM. The Minutes of the meeting of February 6 were approved by General Consent after a correction – the starting time was 1:06 PM.
2. **Treasurer.** There is \$2020.83 in the treasury. Sixty-nine out of 107 members of the Assembly have paid dues (approximately 64%).
3. **Motions – Curriculum Proposals.** In three separate Motions, the Assembly was asked to endorse curriculum changes presented at the February meeting. All three Motions were seconded and endorsed by the Assembly.
  - **Minor in Human Services – Social Work Department.**  
64 YES    2 NO    5 ABSTAIN
  - **RN-BS Curriculum Revision Project – Nursing Department.**  
63 YES    5 NO    3 ABSTAIN
  - **Proposal for a New Graduate Program in Rehabilitation Counseling:  
MA and CAGS.**  
53 YES    15 NO    3 ABSTAIN
4. **Motions – Evaluation of the Academic Administration.** At the February meeting the Assembly passed a Motion that set up an ad hoc committee of volunteers who would prepare draft evaluation forms to be used by Full-time Teaching Faculty in evaluating the academic administrators. The Speaker received copies of the finished draft evaluation forms and forwarded them to the members of the Assembly by e-mail.

The Speaker noted that several members of the faculty had volunteered to serve on this ad hoc committee. The Executive Committee, by secret ballot, chose six from the volunteers and appointed two members of the Executive Committee to act as liaisons, if needed. No member of the Executive Committee served on this ad hoc committee. The Speaker further noted that the ad hoc committee worked diligently on the project and should be thanked for finishing this project in such timely manner.

Christopher Kiernan, a liaison from the Executive Committee to the ad hoc committee, introduced the evaluation forms to the Assembly. As permitted by parliamentary procedure, he withdrew sections of the proposed forms before the Motion was made. He mentioned that typographical errors would be corrected.

Arthur Frankel, a liaison from the Executive Committee to the ad hoc committee, presented a **Motion** concerning the draft evaluations:

**That the Faculty Assembly endorse the following evaluation instruments, as a unified whole, with the withdrawals and corrections as noted:**

1. **The evaluation for the Vice President for Academic Affairs/Dean of Faculty**
2. **The evaluation for the Dean of Undergraduate Studies, and**
3. **The evaluation for the Dean of Graduate Studies and Continuing Education.**

After the Motion was seconded, the Speaker called for a debate. No one spoke on the Motion. The Speaker called for a vote.

61 YES    7 NO    6 ABSTAIN

The Motion passed.

A. Frankel presented a follow-up **Motion**:

**That the Executive Committee of the Faculty Assembly administer these evaluations according to the protocol traditionally used to elect faculty to University committees.**

After the Motion was seconded, there was a question about the mechanics of the voting procedure. The traditional protocol was explained as the use of an outer envelope that is signed and an inner envelope (with the filled-out forms) that is left unsigned. Everything would be done to insure the anonymity of the respondents. The results would be collated and then reported in a summary. Copies of the summary would go to the members of the Assembly and the appropriate administrators. The Speaker called for a vote.

63 YES    4 NO    4 ABSTAIN

The Motion passed.

5. **Curriculum Developments.** The Assembly heard announcements about proposed curriculum changes.

- Peter Mullen, Chair of Holistic Counseling, described a proposal for a new course entitled Psychopharmacology for Mental Health Professionals.
- Lance Carluccio, Dean of Graduate Studies and Continuing Education, described the following as a routine restructuring of Masters level programs in Administration of Justice:

M.S in Management: Concentration in Law Enforcement Leadership  
Graduate Certificate in Law Enforcement Leadership  
(5-year program course requirements)

M.A. in International Relations: Concentration in Justice and Homeland Security  
Graduate Certificate in Justice and Homeland Security  
(5-year program course requirements)

The speaker recessed the meeting at 2:01 PM and announced that it would resume in Executive Session. The topic would be the final report from the Faculty Committee on Salary and Benefits.