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SALVE REGINA UNIVERSITY FACULTY ASSEMBLY

Minutes of the Meeting of May 7, 2004

Election of the Speaker

Johnelle Luciani RSM, Speaker of the Assembly, presided.

1. **Call to Order.** The meeting was called to order at 1:07 PM.
2. **Announcements.**

The Speaker thanked Arthur Frankel and Christopher Kiernan who will be leaving the Executive Committee of the Faculty Assembly. The Speaker then welcomed Jay Lacouture and Barbara Sylvia who will be joining the committee and Carol Gibbons who will be returning for another term.

Leona Misto, RSM spoke about the "Mission Integration Gathering" that will be held on campus, June 2 – 4. A flyer describing this conference was distributed.

The Speaker reminded the Assembly about the End of the Year Party and the Annual Picnic.

3. **Minutes.** The Minutes of the meeting of April 2 were approved with one correction: "Wakehurst Stables" should be "Wetmore Stables."
4. **Treasurer's Report.** \$1671.59 is in the account. \$140 will soon be deposited. Eighty faculty have paid dues. Twenty-seven have not.
5. **Motions: Faculty Manual.** The joint administration-faculty Commission on the Faculty Manual presented two of its proposed revisions for the *Statutes of the Faculty* in the Faculty Manual. The proposed revisions were presented as "Motions for the Faculty Assembly to endorse" and were seconded. Debate followed.

Motion 1

Change Chapter II, A,1.f, General Responsibilities of the Teaching Faculty,"

From: "The regular academic advising of students. (Faculty are expected to post and maintain adequate office hours for advising.)"

To: "The regular academic advising of students. (Faculty are expected to post and maintain a minimum of five hours per week for academic advising.)"

55 YES 10 NO 3 ABSTAIN

The Motion to endorse the proposed change passed.

Motion 2

Change Chapter II, A.2, "General Responsibilities of the Teaching Faculty," Scholarship (which includes a list of examples of scholarship), the bullet item beginning with the words "Original audio audio-visual,"

From: "Original audio-visual productions which are educational or creative and used by the public."

To: “Original audio-visual or web-based productions that are educational and used by the public.”

67 YES 7 NO 2 ABSTAIN

The Motion to endorse the proposed change passed.

6. **Retirement Certificates.** By Unanimous Consent the Assembly authorized the Executive Committee to prepare certificates of appreciation from the Assembly for members of the full-time Teaching Faculty who will be retiring from the full-time Teaching Faculty at the end of the academic year.

The meeting recessed at 1:25 PM and resumed at 1:29 PM in Executive Session.

By Unanimous Consent the Assembly authorized two agenda items from Executive Session for publication in the Minutes.

7. **Election of the Speaker**

In accordance with the Assembly’s Constitution, nominations for Speaker of the Assembly were taken from the floor. Members of the Executive Committee were nominated. Johnelle Luciani, RSM accepted the nomination and, in a paper ballot, was reelected.

8. **Assessment of the Assembly**

By Unanimous Consent the Assembly instructed the Executive Committee to do the following (1) begin the process of recommending a procedure for assessing the activities of the Faculty Assembly and (2) bring the recommendation to the Assembly for its approval.

The meeting adjourned at 2:35 PM.