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### AS Minutes 2007 12 05

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Minutes of the Faculty Assembly  
December 5, 2007  
O'Hare 260

1. The meeting was convened by speaker Carol Gibbons at 2:40. A quorum was reached with 53 faculty members in attendance.
2. Minutes: One change to the minutes of 11/07 was noted. Dr. English Morgan-Gardner's title is Assistant Dean of Undergraduate Studies. The minutes were accepted with this amendment.
3. Treasurer's report: To date 36 faculty members have paid their dues. There is \$1645 in the treasury.
4. Announcements:  
Faculty members were encouraged to RSVP to Sr. Therese's winter social if they have not already done so.  
A Protocol for Curriculum Change committee has been convened. The members are as follows: Thomas Day (Music); Christopher Kiernan (American Studies); Anthony LoPresti (Religious Studies); Peggy Matteson (Nursing); James Mitchell (Languages); William Stout (Mathematical Sciences); Catherine Zipf (Cultural/Historic Preservation). They will have their first meeting following the faculty meeting today.  
The list of common core texts has been shared by Dr. Trainor and will be added to the faculty assembly website.
5. Motion: A motion was made to send the comments related to advising to the workload committee. We have been informed that the workload committee has been disbanded. Therefore the comments will be sent to the professional development committee. It is important to note that the comments may reflect the thoughts of one individual or several faculty.
6. Professional Development Fund: In the last fiscal year the following was used from the professional development fund.  
\$33, 228.66 (domestic papers)  
\$23, 186.96 (international papers)  
\$56,415.62 (total)  
A question was raised relative to the number of faculty who have used their \$800.
7. Next meeting: Ash Wednesday falls on the first Wednesday of February; therefore the faculty meeting for February has been changed to January 30, 2008. Drs. Trainor and Sabbagh have graciously agreed to reschedule the undergraduate and graduate council meetings.

8. Social Committee: The winter social will be held following the January faculty meeting. Significant others are welcome to attend.
9. Motion from the Core Curriculum Committee: For informational purposes only. A proposal was read that would cap the number of core complement courses in each of the areas (15 courses per course option per area with an exception for Religious Studies, which will maintain its current offering of 19). Rationale was given for the proposed cap. At present there are 111 core complement courses. The issue will be coming to the undergraduate council for consideration. A number of issues were raised including: the number of courses that have to be offered, the importance in having rotating courses, diversity in courses, and having courses at all levels.
10. Staff termination policy: Suggestions were made to revise the language of the statement to reflect the main concern that a policy be practiced that is in line with the mission statement. The motion was remanded to the Executive Committee, which will make revisions and bring the motion back to the Assembly at the next meeting.
11. Professional development funds: A Faculty Development Fund Survey was distributed.
12. The meeting was adjourned at 4:00.

Respectfully submitted,

Mary Montminy-Danna