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### AS Minutes 2008 10 08

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Faculty Assembly Meeting, October 8, 2008  
Minutes

The meeting was called to order at 2:40. A quorum was reached.  
After correcting two spelling mistakes, the minutes of the Assembly meeting of May 7, 2008 were accepted.

1. Announcements.
  - a. Refreshments for Assembly Meetings. A schedule of departments responsible for each of this year's Faculty Assembly Meetings' refreshments was posted. We are asked to keep costs under \$100. It is suggested that we order the coffee from Sodexo. Receipts should be sent to Lisa Zuccarelli by interoffice mail.
  - b. There was a call for volunteers for the FACSB Committee.
  - c. Will Stout, Speaker of the Faculty Assembly, announced the officers for the Executive Committee. They are: Will Stout (Chair), Pat Hawkridge (Vice Chair), Lisa Zuccarelli (Treasurer), and Linda Crawford (Secretary).
2. Reports
  - a. Treasurer's Report. We have \$589.13 in the treasury. Faculty dues, which pay for the end of the year dinner, the winter social, Assembly meeting refreshments, and help defray the costs of cards and flowers to those who are expecting, ill, or have lost loved ones, are \$40. A check made out to Salve Regina Faculty Assembly should be sent to Lisa Zuccarelli in Biology. Please send the check interoffice mail, and do not slip them under her office door.
  - b. Alison Shakarian reported that the Faculty Review Committee has already met this semester. The goal is to have a draft ready by December or January for faculty review.  
Any concerns or ideas may be brought to the attention of Alison Shakarian, Matt Ramsey, or Dr. de La Motte.
  - c. Tim Neary and Pat Hawkridge reported that the Faculty Manual Commission has not yet met this semester; they will review the document drawn up by the Faculty Manual Committee. Members are: Dr. de La Motte, Martha Rose, and Bill Hall.
  - d. James Mitchell reported that the Protocol Committee has not yet met this semester. The goal is to have a document ready by November. Co-chairs of the Committee are James Mitchell and Tom Day.
  - e. Presidential Search Committee. Will Stout is on the committee, which is chaired by Joseph DiStefano; Will reported the following:
    1. The timeline is similar to that of the Vice President for Academic Affairs. The committee will get 3 reports from Isaacson-Miller.
    2. Right now, the Committee is in the process of narrowing the field. The final pool of candidates should exist by December.
    3. Interviews for 8-10 candidates who are semi-finalists will take place in January.
    4. References will be checked in February, and the campus visits and interviews with the finalists will take place between the 16<sup>th</sup> and 23<sup>rd</sup> of February.

5. An offer will be made, and negotiations will begin around March of 2009.
  6. Will presented a list of summary points from Isaacson-Miller's September meetings with faculty.
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3. Presentation by Counseling Services. Liz Minifie, David Dawson, and Jamie Landsman from Counseling Services distributed brochures on how to identify students with emotional problems.
    - a. The Counseling Center, located in Miley Hall, is open from 8-5pm, and someone is on call 24 hours a day.
    - b. David Dawson informed the faculty that, while the number of entering students with emotional problems has not increased from last year, the severity of their problems has. Counseling Services is making more efforts to communicate with students' past therapists. However, the students' communication skills are extremely poor. When making referrals, please try to recommend a specific counselor, or identify them by website photo, so that the student goes to the Center with a name and/or some idea of what that counselor looks like.
    - c. Jamie has asked that we reach out to the students who are failing, as their communication skills (or lack thereof) make it unlikely that they will reach out to us. Also, next semester, she will begin a group for survivors of sexual trauma.
    - d. Counseling Services and our referrals are part of the retention effort.
  4. New Business
    - a. Presidential Search
      1. A motion was presented, and carried, by the Executive Committee that the Faculty draft a statement regarding the presidential search.
      2. A motion was made, and carried, to suspend the rules regarding the amount of time that Faculty have between the dissemination of the following draft (distributed 5 days ago) and today's discussion and vote.
      3. The following draft was presented:

The Faculty of Salve Regina University—recognizing that the Faculty Assembly is the “vehicle through which the Teaching Faculty express their corporate voice on all matters related to the welfare of the University” (Part 3, sec. A.1.d., *Salve Regina University Faculty Manual*, 2005, p. 114)—express their support of and interest in the 2008-09 search process for the seventh president of the University. We thank M. Therese Antone, RSM, for her more than three decades of steadfast service to the university: as teacher, administrator, and, since 1994, president. The faculty, as an essential constituency of the University, wish to

assist the presidential search committee in its exceptionally important task. In this spirit, we submit that the following qualities and qualifications are necessary for the next president of Salve Regina University.

1. An academic who holds a terminal degree in his/her field, preferably an earned doctorate in the Arts and Sciences, with a record of scholarly production and classroom teaching experience

2. Understands and supports the mission of the University

3. Appreciates and works toward an open and diverse university community where divergent ideas and different peoples are supported and cultivated

4. Supports faculty research while recognizing the primacy of the University's teaching mission

5. Understands and supports the University's historical mandate to educate students in the liberal arts and professional programs

*(possibly)* Adopted by the Salve Regina University Faculty Assembly, October 8, 2008.

4. A motion was made to change # 1 to: "An academic with an earned doctorate in the Arts and Sciences, with a record of scholarly production, classroom teaching experience, and administrative experience."
- b. Quorum was lost at 4:03, and the meeting was adjourned with no motions passed.