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SALVE REGINA FACULTY ASSEMBLY EXECUTIVE COMMITTEE

Minutes of the February 20, 2001 Meeting

Present: Ronald Atkins, Thomas Day, Terrence Gavan (Chair), Sandor Kadar, Christopher Kiernan, Johnelle Luciani RSM, Juliette Relihan, Michael Malone CSSp

1. **Call to Order and Minutes:** The meeting was called to order at 12:30 PM. The minutes of the January 22 meeting were approved. The draft minutes for the Faculty Assembly Meeting of February 5 were authorized for submission to the Assembly.
2. **Treasurer's Report.** \$3392.99 balance. 68 individuals have paid dues. Expenditures for socials after four Assembly meetings and "get well" flowers amounted to \$427.12
3. **FACSB.** The Faculty Advisory Committee on Salary and Benefits is in the final stages of preparing a proposal. The administration would have to agree to the list of comparable institutions on which the proposal is based. The totals in the proposal are based on figures listed in *Academe*, and they will be out of date by the time the proposal is reviewed. The committee is also working on two other issues: classes with large enrollments and the inclusion of Boston hospitals in medical coverage.

Discussion: The issue of large enrollments is something that requires a comprehensive outlook; it cannot be treated in isolation. The University probably uses a list of comparable institutions in order to determine tuition. Could that same list be used for salaries and benefits?

4. **Proposal for Business Studies.** Ronald Atkins gave members of the Executive Committee copies of a document entitled "Proposed Change in the Undergraduate Program Course of Study Leading to the Awarding of the BS and BA Degrees for Majors in Business Administration and Management." The document proposes that the three areas of concentration currently offered – Finance, Marketing, and Human Resources – be reorganized into two majors: (a) The *Business Administration* program would be centered on the more quantitative aspects of business related functions and would lead to a Bachelor of Science degree. (b) The *Management* program would be centered on the more qualitative aspects of business related functions and lead to a Bachelor of Arts degree. Students in both programs would be given the opportunity to augment the scope of their major with a specific supporting minor.

The proposal, still in the discussion stage, came with an extensive rationale.

Ronald Atkins asked the committee for its reaction. Members of the Executive Committee commented on the "realism" of the proposal; that is, its emphasis on realistic goals within the University's liberal arts tradition and resources. They suggested that a favorable impression would be created if the proposal were supported by information on similar programs at other institutions or public statements of business leaders on undergraduate preparation. It was also noted that the Assembly's Protocol offers helpful advice on how to build consensus for a proposal that crosses department/program lines.

5. **Pell Scholars Honors Program.** At the February meeting of the Faculty Assembly, the faculty received copies of the proposal for the Pell Scholars Honors Program. The Executive Committee reviewed this material. The discussion went along two separate lines: (a) The newspapers reported on this program before the faculty knew of its existence. It is an accomplished fact. There is no point in bringing it to the Faculty Assembly. The Assembly's Protocol recognizes that the administration may start pilot or experimental programs without informing the Assembly first. This idea looks like a pilot program initiated by the administration. (b) The Pell Scholars program has great potential and the rationale given for it is very convincing. But the material presented at the February Assembly meeting is vague about many details. This idea looks, in its present form, like an experimental program whose details will be filled out over the years.

There was a motion that was seconded: The committee, on the basis of what it has seen thus far, concludes that the proposal would be an experimental or pilot program that could be reviewed for approval as a regular program at a future date. The motion passed by unanimous consent.

[On February 5, the Pell Scholars Honors Program was presented to the Faculty Assembly for discussion and input. That constituted Step 1 of the Assembly's Protocol. Step 2 would be the formal submission of the proposal to the Executive Committee, with the exact language that would go into a catalog. Step 3 would be the Assembly's vote. Steps 2 and 3 have not yet taken place.]

6. The meeting adjourned at 1:50 PM.