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SALVE REGINA FACULTY ASSEMBLY EXECUTIVE COMMITTEE

Minutes of the Meeting of September 17, 2001

Present: Thomas Day, Arthur Frankel, Terrence Gavan, Sandor Kadar,
Johnelle Luciani RSM (Chair), Juliette Relihan, Arthur Zarrella

1. The Chair asked for a moment of silence for the victims of the September 11 tragedy.
2. **Call to Order and Minutes.** The meeting was called to order at 1:05 PM. The Minutes of the August 10 meeting were approved.
3. **Communications to Faculty.** The chair reviewed two memos she had sent to the members of the Assembly: (a) a welcome to the faculty at the beginning of the academic year with a list of dates for Assembly meetings and a request for suggested agenda items; (b) a request for faculty to volunteer for a pool of individuals who are willing to serve on grievance committees.
4. **Assembly Meeting.** The Chair proposed following items for the agenda of the next meeting of the Faculty Assembly on October 1: (a) Dues, (b) Request for volunteers to plan the end-of-the-year dinner, (c) Request for volunteers to serve on the Faculty Advisory Committee on Salary and Benefits, (d) WebCT, the Faculty Assembly's Web page, and threaded discussion, (e) Report of the Core Curriculum Committee, (f) Introduction of the Counseling staff and brief presentation, (f) Request for future agenda items. The Chair asked the committee to suggest other agenda items.

After the close of the Assembly meeting, the library staff would give a presentation that would familiarize the faculty with new databases in the library.

5. **Web Site.** Plans are going forward to divide the Assembly's Web page into a small public section (open to anyone and maintained by the University) and the rest accessibly only to members of the Faculty Assembly and academic administrators. The University is also going forward with its own plans to develop a portal. The Discussion section of the Assembly's Web page needs major improvements, in order to make it useful. These improvements are being developed.
6. **Assembly Meetings.** The Chair reserved the State Dining in Ochre Court for the spring semester meetings of the Faculty Assembly:
February 4
March 4
April 1
May 6

The Chair recommended that room reservations for meetings in the next academic year be made as soon as possible. The committee authorized her to go ahead with those reservations.

7. The meeting adjourned at 2:20 PM.