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EXECUTIVE COMMITTEE of the FACULTY ASSEMBLY

Minutes of the Meeting of September 30, 2002

Present: Joan Chapdelaine, Daniel Cowdin, Elaine Daniels, Thomas Day, Arthur Frankel, Sandor Kadar, Johnelle Luciani RSM (Chair), William Stout

Absent: Christopher Kiernan

1. **Call to Order and Minutes:** The meeting was called to order at 1:04 PM. The Minutes of the meeting of September 16 were approved with the understanding that more editorial checking needed to be done.
2. **Assembly Meeting.** Discussion of plans for the Assembly meeting of October 7. The main agenda item will be the revised Core Curriculum.
3. **Volunteers for Committees.** The Chair sent a memorandum to the members of the Assembly and asked for volunteers for committees. She presented the results to the committee:

Ad Hoc Grievance Committees – Volunteers. The Executive Committee appoints faculty who agree to be available for service on an Ad Hoc Grievance Committee (or, in the case of a grievance concerning promotion and tenure, an Ad Hoc Review Committee). Volunteers may decline if asked.

Volunteers: 13

The committee appointed all 13 to this pool.

Ad Hoc Grievance Committees – “Do not ask to volunteer.” The Chair’s memo to the Assembly asked faculty to indicate if they would decline to serve on any Grievance Committee during this academic year.

“Do not ask to volunteer”: 19

The committee will not ask these individuals to volunteer.

Faculty Advisory Committee on Salary and Benefits

Volunteers: 10

The committee appointed all 10 to this committee.

Joint Faculty-Administration Commission on the Faculty Manual. The Executive Committee appoints two members of the faculty to this commission. The scope of this group is limited to the *Statutes of the Faculty* in the Faculty Manual and parts of the Manual that are related to the *Statutes*.

Volunteers: 9

The committee decided that it was not practical to appoint volunteers until it learned the names of the faculty members that the administrations will appoint.

4. **Xerox and Printers.** There are twenty new Xerox machines on campus. Members of the committee have heard of the possibility that printers in faculty offices will no longer be repaired or replaced. If their printer no longer worked or needed to be replaced, faculty would be expected to use the nearby Xerox machine as their printer. Discussion.

5. **Faculty Assembly's Web-Site.** Plans are going forward to make sure that the University President, Vice President for Academic Affairs, the Deans of Graduate and Undergraduate Studies, and Professional Librarians have access to the following pages in the Assembly's Web-site: Minutes, Agenda, Committee Lists, and General Information (e.g., the Assembly's Protocol on curriculum change). Discussions would be open only to the members of the Assembly (full-time Teaching Faculty).

At the present time, the discussion section of the Web-site is not being used.

6. The meeting adjourned at 2:12 PM.