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### AS Minutes 2011 04 13 EPC proposal for faculty assembly

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1 Proposal to revise the procedure used by the Evaluation Process Committee:  
2

- 3 1) At the opening meeting of the academic year, job descriptions of the VPAA and  
4 academic deans are distributed to faculty members. The VPAA and deans respond to  
5 feedback received via the previous academic year's evaluation process, present progress  
6 on past goals, and identify new goals.  
7
- 8 2) During the spring semester at meetings of the faculty assembly, each administrator briefs  
9 the faculty on matters relating to what was stated at the beginning of the academic year  
10 and on more recent developments, and responds to questions from the faculty (each  
11 administrator speaks at a different faculty assembly meeting).  
12
- 13 3) At the end of the spring semester, faculty members complete a single anonymous, online  
14 IDEA survey that has separate sections for each academic administrator. The results of  
15 the pertinent section(s) of the survey are distributed to each administrator, the  
16 administrator's immediate supervisor (the university president in the case of the VPAA,  
17 the VPAA in the case of each academic dean), and in confidentiality to the EPC.  
18

19 **MOTION**  
20

21 Be it resolved that the Faculty Assembly accept the revised procedure for the evaluation of the  
22 VPAA and the academic deans commencing in the fall of 2011.  
23