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Dear Colleagues,

Below please find the agenda for the Faculty Assembly Meeting, scheduled for Wednesday, 7 December 2011, in O'Hare Room 260. The meeting will begin at 2:30 p.m. Upon entering O'Hare 260, all full-time teaching faculty will be issued a clicker device to determine quorum and for voting. The agenda includes scheduled times for each item. Adjournment is scheduled for 3:45 p.m. however we may exceed this time if discussions warrant.

James

**AGENDA: FACULTY ASSEMBLY MEETING
7 DECEMBER 2011
O'HARE ACADEMIC CENTER, ROOM 260, 2:30 PM**

<u>Scheduled Time:</u>	<u>Agenda Item:</u>
2:30-2:35 pm	Call to Order and Welcome (5 min) <ul style="list-style-type: none">• Clicker Check-in (Quorum)• Approval of Minutes: 2 November 2011 meeting• Opening remarks
2:35-3:00	Reports and Announcements (25 min) <ul style="list-style-type: none">• Treasurer's Report: Craig Condella (2 min)• Updates (6 min)<ul style="list-style-type: none">○ Nominations form is available online○ Curriculum Committee Proposals—Deadline Jan. 17○ Academic Vision/Core Curriculum Task Force○ Volunteer Opportunities (Deadline: Dec. 15)<ul style="list-style-type: none">▪ Ad hoc Committee on Policies for Interdisciplinary Programs, Double Majors and Minors▪ Ad hoc Committee on Committees and Governance• FACSB: James Yarnall (5 min)• Online Viewbook: Dr. Laura McPhie-Oliveira (12 min)
3:00-3:45	New Business (45 min) <ul style="list-style-type: none">• Elections Committee: Arlene Nicholas & Sarah Matarese (5 min)• Increase amount of time for add/drop: Lisa Zuccarelli (20 min)• Faculty Emeritus Status document (20 min)
3:45 pm	Adjourn