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Faculty Assembly Minutes, 9-30-15

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MINUTES

Faculty Assembly
Wednesday, September 30, 2015
Bazarsky Auditorium

Quorum Count: **58**

Introduction: Regular Membership in the Faculty Assembly

I. Approval of Minutes of Faculty Assembly Meeting of April 29, 2015 Approved

II. Treasurer's Report: Dr. Emily Colbert Cairns \$844

III. Scheduled Announcements:

- Dr. Troy Catterson, Parliamentarian: voting privileges for visiting professors **Robert's Rules grants these privileges.**
- Mariann Maida: R-25 Scheduling System **No announcement.**
- Faculty Manual Commission Reappointment: Drs. Debra Grosskuth & John Quinn **Robert's Rules grants Executive Committee right to make this reappointment.**
- Sergeant-at-Arms: **EC seeks a volunteer**
- Dr. William Leeman, Interim Director of Advising: Progress Reports for Freshmen **Early progress reports are for freshman only. Note: Students can now review reports.**
- Olga Verbeek (Library): Important Helin and Consortium News **Brown, URI and Bryant are out of consortium. Books can be obtained through ILL.**
- JD Swanson: Internal Granting Program **10k support from provost's office to fund (as seed money) student/faculty research projects. Program seeks volunteers to create policy and procedures.**

IV. Social Committee: Drs. Amanda Minor & Thomas Arruda—5 new members have joined.

- November 4th Midterm Social **Possibility.**
- Survey Monkey Poll **Vote on how to spend \$ left over from AY 2014-2015.**
- Life Events (birth/bereavement cards/gifts) **Charge of this committee**

V. Curriculum Committee: Dr. Madeleine Esch

- Introduction of 2015-2016 Curriculum Committee Members **See updated list of committee members for AY 2015-2016:**
<https://portal.salve.edu/mysalveinfo/officesservices/academicaffairs/Academic%20Affairs%20Internal%20Documents/Elected%20Committees%202015-2016.pdf>
- Review of Sharepoint procedures for submitting and viewing proposals. **Follow the link:**https://portal.salve.edu/mysalveinfo/officesservices/academic_revision/Pages/default.aspx
- **Motion:** The Curriculum Committee moves that the Faculty Assembly endorse the proposal for the CGS in Catholic School Leadership.
 - **Passed 74% (yes) 8% (no) 18% (abstain)**

MINUTES

VI. Dr. John Quinn: Core Curriculum Review Committee Unofficial Proposal: Allow UNV 101 & 102 to both carry a theme.

- **Motion: The Faculty Assembly should waive the 30-day requirement.**
- **Question:** Will there be a test-out option? **Answer (Dr. John Quinn):** Not this year. Committee will revisit in AY 2016-2017.
- **Question:** Does committee have prerogative to decide on test-out option? **Answer (Dr. John Quinn):** No. With personnel changes there wasn't time to implement the test this year.
- **Representative Comments:** 1. We should know theme designations before advising; 2. The committee initially chose one UNV seminar to carry theme, allowing more courses to count for the core. 3. We don't understand the relationship between Core Review Committee and Curriculum Committee when it comes to vetting motions and bringing motions to assembly for a vote.
 - **Did not pass: 11% (yes), 75% (no) 15% (abstain)**
 - **Recommendation: Core Review Committee and Curriculum Committee should discuss procedure for bringing these matters to the faculty.**

VII Dr. Emily Colbert Cairns: Motion/Vote: Adjunct Faculty Profiles in Faculty/Staff Directory

- **Motion:** The Faculty Assembly proposes that adjunct faculty profiles be added to the Faculty/Staff Directory. This would facilitate communication between department chairs, students, advisers, and adjunct faculty. It would also provide adjunct faculty members with a profile to which they can link a curriculum vitae.
- **Representative Comments:** 1. We may not want to be transparent about the number of faculty we rely on; 2. We want to create an inclusive/collegial environment for all members of the teaching community.
 - **Passed: 83% (yes) 13% (no) 3% (abstain)**

VII. Other Business/Announcements ***Between the World and Me* faculty book discussion begins next week. Books still available.**

Adjournment: **4:34**