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Faculty and Staff

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2-1-2017

### Faculty Assembly Powerpoint Presentation 2-1-17

Salve Regina University

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# FACULTY ASSEMBLY

February 1, 2017

## **AGENDA**

**FACULTY ASSEMBLY Wednesday February 1, 2017**

**3:00 pm – 4:30 pm Ochre Court State Dining Room**

- I. Call to Order and Quorum Count\*
- II. Reflection
- III. Approval of the Minutes of the Faculty Assembly Meeting of December 7, 2016\*

IV. Speaker's Report and Treasurer's Report

Initiatives

Top Priority: Workload – Action Steps

Top Priority: Academic Integrity

V. FACULTY and COMMITTEE UPDATES

Proposal for Joint Appointments\*

Sabbatical Committee\*

Curriculum Committee

Diversity Fellows

Update on Dean Search

*ad hoc* committee on Civic Engagement in the Curriculum

VI. UPDATE on SRYou

VII. EXECUTIVE SESSION – QUORUM is needed for Voting\*

FACSB

VIII. NEW BUSINESS

IX. ANNOUNCEMENTS

Adjournment\*

## **Quorum Count:**

**127 regular voting members**

**40%=51 members for quorum**

- 1. Click 1/A**

# Dr. Alison Shakarian, SRU, Class of 1987



**The Lord is my shepherd,  
I shall not want.  
He makes me lie down in green pastures.  
He leads me beside still waters;  
He restores my soul.  
He leads me in paths of righteousness  
for His name's sake.  
Even though I walk through the  
valley of the shadow of death,  
I fear no evil; for You are with me;  
Your rod and Your staff, they comfort me.  
You prepare a table before me in the  
presence of my enemies;  
You have anointed my head with oil;  
My cup overflows.  
Surely goodness and mercy shall follow me  
all the days of my life;  
and I shall dwell in the house of the Lord  
Forever.**





# Approval of the Minutes

# Speaker's Report

- Initiatives

- Workload
  - Committee Responsibilities Review
  - Faculty Manual Internal Review
  - Faculty Mentoring Program
  - Academic Integrity
- 
- Opportunity for Scholarship presentation

The library's special programs slate has an opening for a faculty presentation this spring. If people would like to present their research to the Salve community, they can contact Kiki Butler (Kristen.butler@salve.edu)

# “Top Priority” Survey Results

- Group 1:

- Faculty governance
- Diversity in hiring
- Promotion and tenure
- **Workload**
- Academic Rigor

- Group 2:

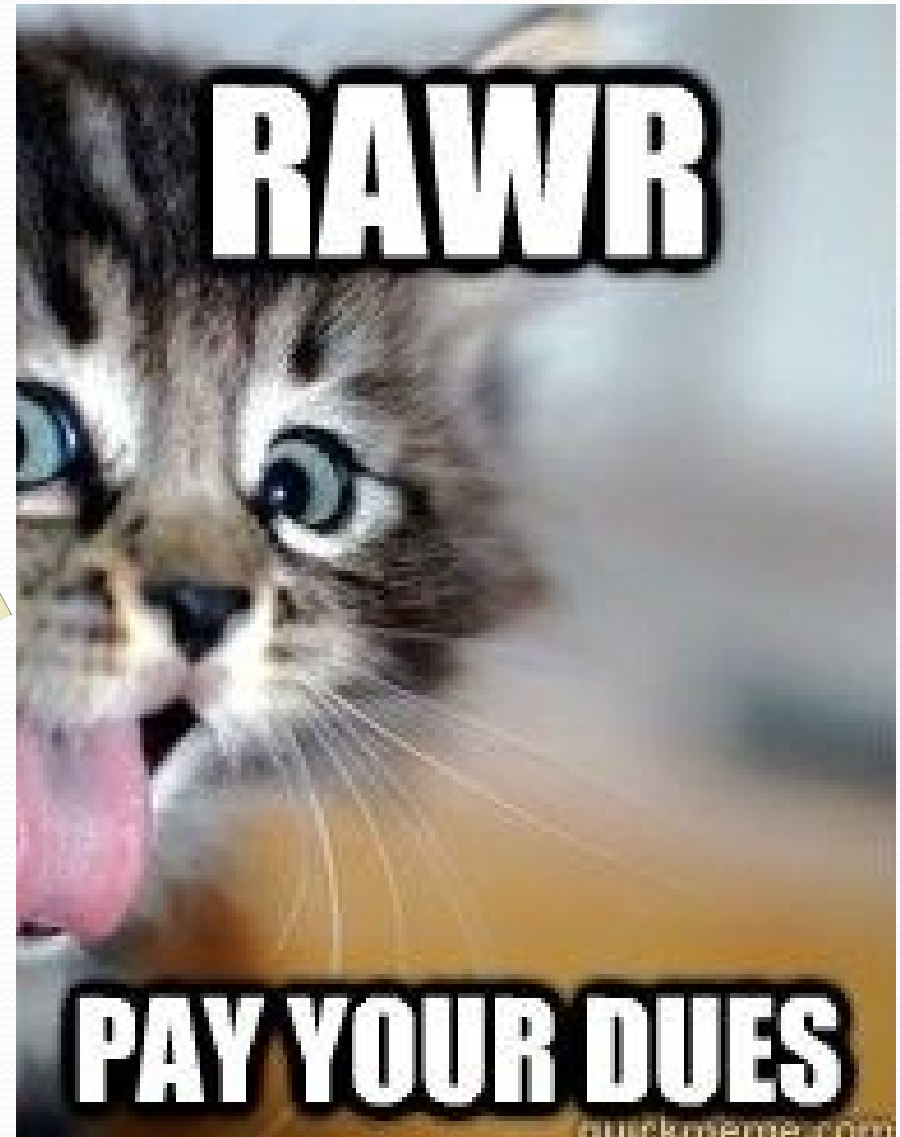
- **Academic integrity**
- Diversity-curriculum
- Graduate education
- student./faculty scholarship
- Career preparation

## Combined groups

- 1<sup>st</sup> Workload
- 2<sup>nd</sup> Academic integrity
- 3<sup>rd</sup> Diversity-curriculum
- 4<sup>th</sup> student faculty scholarship
- 5<sup>th</sup> (tie) Academic Rigor
- 5<sup>th</sup> (tie) Promotion/tenure
- 5<sup>th</sup> (tie) Faculty governance
- 8<sup>th</sup> Career preparation
- 9<sup>th</sup> (tie) Diversity in hiring
- 9<sup>th</sup> (tie) Graduate education



# Treasurer's Report





# Motion: Joint Appointments

The Proposal for Joint Appointments be accepted by the Faculty Assembly for inclusion in the Faculty Manual.

## Motion:

The Proposal for Joint Appointments be accepted by the Faculty Assembly for inclusion in the Faculty Manual.

- |            |     |
|------------|-----|
| 1. Yes     | 33% |
| 2. No      | 33% |
| 3. Abstain | 33% |



# Motion

The Proposal for the change in the Sabbatical timeline be accepted by the Faculty Assembly for inclusion in the Faculty Manual.

**1. Schedule for Sabbatical Applications and Process**

The schedule for sabbatical applications and decisions may be summarized as follows, unless altered by the President or Provost. If one of the following dates falls on a day when University offices are closed, the deadline is moved to the next day when offices are open.

~~May 1 – Sabbaticals Committee (see Chapter X) elects its chair.~~

**Sept. 1** – Deadline for sabbatical applications (see Appendix F), which are sent simultaneously to the Department Chair and the Provost.

**Sept. 15** – By this date the Department Chair submits a report to the Provost, as described in D.1, below.

**Sept. 15** – Sabbaticals Committee (see Chapter X) elects its chair.

**Sept. 30** – The Provost submits all sabbatical documents, including the administrative commentaries described in D below, to the Sabbaticals Committee.

**Oct. 30** – By this date the Chair of the Sabbaticals Committee, with any other committee members who are available, meets with the Provost to deliver its recommendation. The recommendation must also be submitted in writing, either in hard copy or electronically; indeed, at the Provost's discretion the required written report may obviate the need for a meeting.

**Nov. 15** – By this date, the Provost submits all sabbatical materials and makes his or her own recommendations to the President.

**Dec. 15** – By this date the President makes a decision on sabbaticals for the coming academic year.

**Jan. 15** – By this date the Provost announces sabbatical recipients for the coming academic year.

## Motion:

The Proposal for the change in the Sabbatical timeline be accepted by the Faculty Assembly for inclusion in the Faculty Manual.

- |            |     |
|------------|-----|
| 1. Yes     | 33% |
| 2. No      | 33% |
| 3. Abstain | 33% |

# UPDATES

- Curriculum Committee
- Diversity Fellows
- Update on Dean Search
- *ad hoc* committee on Civic Engagement in the Curriculum
- SRYou
- First Year Class Dean

# Curriculum Committee

Faculty Assembly

February 1<sup>st</sup> , 2017



# Proposals for new courses:

- THE: Movement I&II (1 credit ea)
- ADJ: Prin. Digital Forensics (3 credits)
- ADJ: Disruptive Tech. (3 credits)
- NUR: Capstone (course overhaul, 4 credits)
- EDC: Capstone (3 credits)
- ADJ: Info. Security Essentials (3 credits)
- HCA/ADJ: Cyber Security in HCA (3 credits)
- EDC: Intro. Race Inequity in America(3 credits)
- SOA/CHP 390 cross list (3 credits)

# 1 Portal



# Portal

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## Home

### Announcements

There were no announcements found.

### Unread Messages

Retrieving Unread Messages...

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### Quick Start



Office 365

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# 2 Committees/Academic Revision



## Portal

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Academic Revision

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**Home**

### Announcements

There were no announcements found.

### Unread Messages



You Have 0 Unread Messages

0

Office 365

# 3 Academic Revision Home

## Home

### ACADEMIC REVISION HOME

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## Academic Revision Home

This site is used for the Academic Proposal Revision Review process by program directors, or program coordinators who have the authority to review and approval by the faculty.

For detailed instructions, please read the user guides below:

[Proposal Submission](#)

[Committee Vetting](#)

[Faculty Review](#)

# 4 Submit a proposal

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ACADEMIC REVISION HOME

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All Submitted Proposals

Committee Vetting

Committee Feedback

Faculty Review

Faculty Feedback

Approved Proposals

Rejected Proposals

## Submit a Proposal

This initiates the submission process of a proposal for an Academic Revision. Proposal templates are available below for each proposal. Once your proposal is ready to be submitted for review, please click the button below.

Note: Once a proposal is uploaded, it will appear below and move forward. You need to rescind the proposal immediately after submission, please do not resubmit.

### Templates:

Catalog Revision

Core Revision

Curriculum Revision

All proposals that you have submitted for review are listed below.

## Submit a Proposal


⊕ new document or drag files here


✓  NAME    MODIFIED    MODIFIED BY


# 5 Upload proposal dialog box


Submit a Proposal - Test.docx


EDIT


Check In  
Commit

Cancel

Paste  
Clipboard

Cut  
Copy

Delete Item  
Actions

The document was uploaded successfully and is checked out to you. Check that the fields below are correct and that all required fields are filled out. The file will not be accessible to other users until you check in.

Name \*

Test

.docx

Proposal Title \*

Test

Last Name \*

Thomas

First Name \*

Arruda

Phone \*

2467

Department \*

Curriculum Committee

Type of Proposal \*

Curriculum Revision

Version of Proposal \*

1

# CC Updates

- Updated Curriculum Revision Template coming...
- SharePoint issues? Please report to [thomas.arruda@salve.edu](mailto:thomas.arruda@salve.edu) and/or contact IT Help Desk
- 8 proposals next month, on SharePoint now!
- Next proposal submission deadline:
  - Monday, February 20th, 2017  
for approval at April 5<sup>th</sup> Faculty Assembly



# Diversity Fellows

## Dean's Search



*ad hoc*

## Committee on Civic Engagement in the Curriculum

***Recommendation #1:*** Establish a Civic Engagement course designation

- Criteria for civic engagement courses include collaborative planning; community needs drive creation of project.
- Substantive project aligned with course content
- A set of common SLOs, rubrics for civic engagement, and
- Assessment of impact in community

An assessment plan is in place for courses piloted during the 2016-17 academic year.



## *Recommendation #2: Creation and Charge of the Steering Committee for Community and Civic Engagement.*

- Oversees campus-wide integration and strategic advancement of the project
- Faculty subcommittee review s/selects CE courses
- Analyzes and recommends institutional support as well as seeks external support
- Track impact on students, faculty, partners



SRYou DAY

Announcement from First-year  
Class Dean