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Faculty Assembly

May 22, 2019

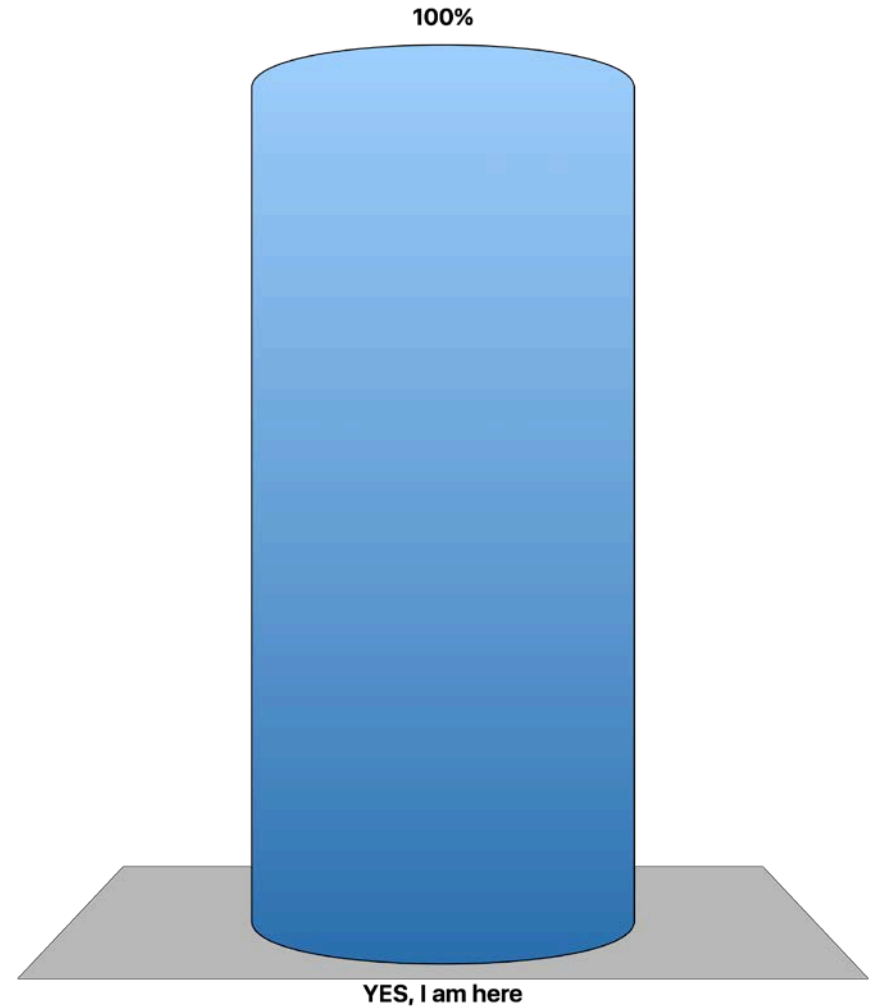
Agenda

- I. Call to Order and Quorum Count*
- II. Approval of the Minutes from May 1, 2019*
- III. Updates
 - Workshops and meeting schedules today and tomorrow
 - Update on formation of ad hoc Committee on Racial Diversity and Inclusion
- V. Committee Reports
 - Curriculum Committee*
 - CRC and CC proposal*
 - Nominations and Elections Committee
 - Rank and Tenure Committee
 - FACSB proposal
- IX. Announcements
- X. Adjournment*

Quorum Count

A. YES, I am here

N = 54



Approval of the Minutes

May 1, 2019

UPDATES

Workshop Updates

Wednesday, May 22

9 am, Special Meeting of the Faculty Assembly, O'Hare 160

10 am – noon, NECHE training for community; led by Carol Anderson

Noon to 1 pm, Lunch with Carol and Chairs of each standard (Lunch served out of Jazzman for all)

1:30- 3:00 pm (9 rooms designated) NECHE Committee work

Standard 1 Mission and Purpose, O'Hare 106, chair: Theresa Ladrigan-Whelpley

Standard 2 Planning and Evaluation, O'Hare 107, chair: Jim Ludes

Standard 3 Governance, O'Hare 109, chair: Jameson Chace

Standard 4 Academic Program, O'Hare 110, chair: Nancy Schreiber

Standard 5 Students, O'Hare 117, chair:

Standard 6 Teaching, Learning and Scholarship, O'Hare 118, chairs: Steve Rodenborn and Donna Cook

Standard 7 Institutional Resources, O'Hare 121, chair: William Hall

Standard 8 Educational Effectiveness, O'Hare 141, chair: Jim Fowler

Standard 9 Integrity, Transparency, and Public Disclosure, O'Hare 203, chair Michael Semenza

Thursday, May 23

9 am to noon, Morning Concurrent:

Academic Narrative Workshops (O'Hare 103, 106)

First Year Advisor Registration Workshops (9-noon, McKillop 006, refreshments 007)

12:30-2 pm Committee Leadership Meeting (O'Hare 103)

2 pm Faculty Discussion of Draft Integrity Policy (O'Hare 260)

Formation of the ad-hoc Committee on Racial Diversity and Inclusion

Peter Colosi

Please send statements of interest to Peter Colosi by 5 pm on Friday, May 24. Executive Committee will meet on May 28 to determine committee composition.

COMMITTEE REPORTS

Curriculum Committee

May 22, 2019

Proposals Ending 30-Day Review

Credit Changes to Existing Programs: Vote Required

- Music and Music Education
 - MSI Individual Instruction 1-credit at every level
 - 44 credits reduced to 40 credits
- Global Business and Economics
 - Replace ECN 317 and ECN 411 with one ECN elective (200-level or above)
 - 63 credits to 60 credits

New Program: Vote Required

- Core Block Transfer Agreement with CCRI

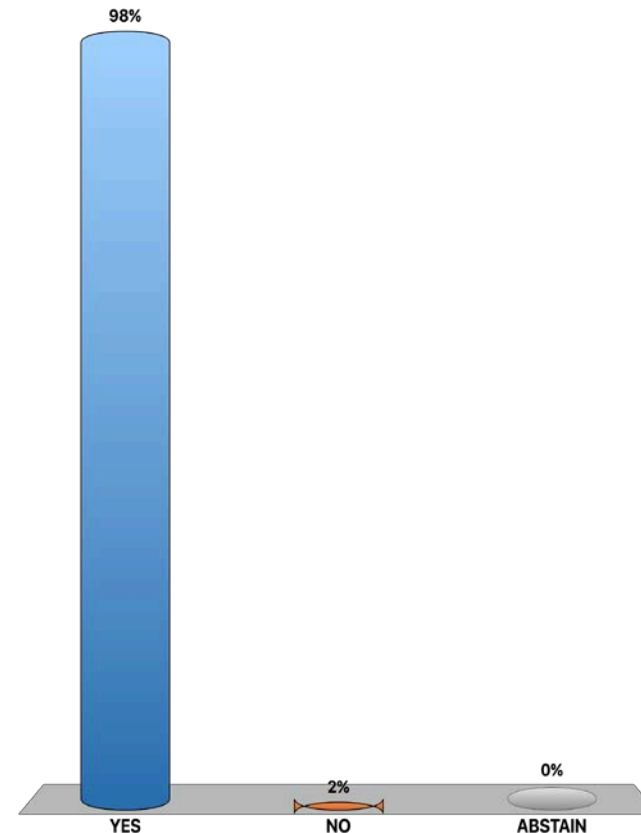
Motion

To update MSI courses to 1-credit at all levels and, correspondingly, reduce the total credits required for majors in Music Performance and Music Education.

To update MSI courses to 1-credit at all levels and, correspondingly, reduce the total credits required for majors in Music Performance and Music Education.

- A. YES
- B. NO
- C. ABSTAIN

N = 54



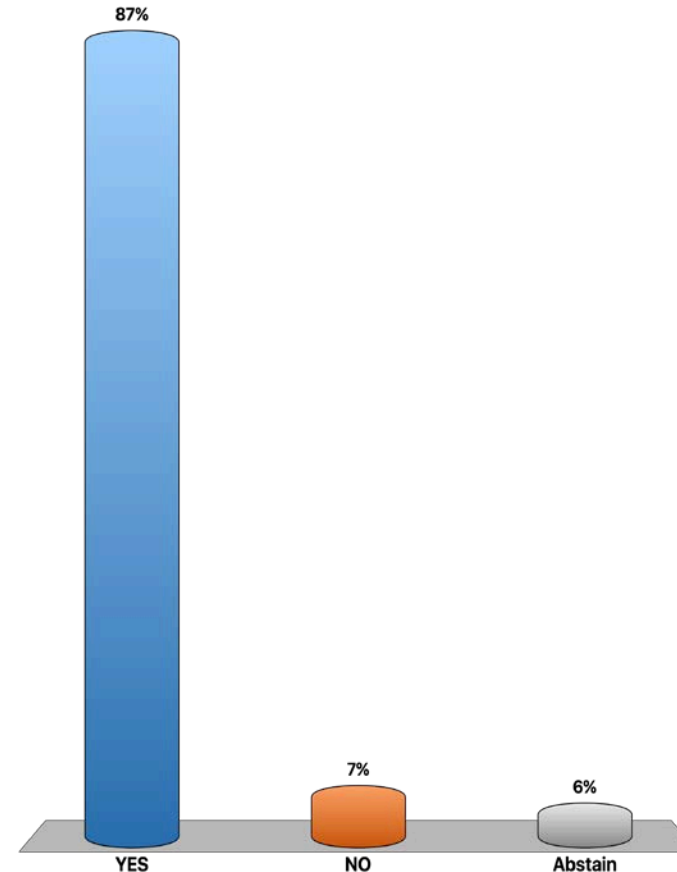
Motion

To update the Global Business and Economics major, replacing ECN 317 and ECN 411 electives with any one elective at or above the 200-level, thus reducing the total credits from 63 to 60.

To update the Global Business and Economics major, replacing ECN 317 and ECN 411 electives with any one elective at or above the 200-level, thus reducing the total credits from 63 to 60.

- A. YES
- B. NO
- C. Abstain

N = 54



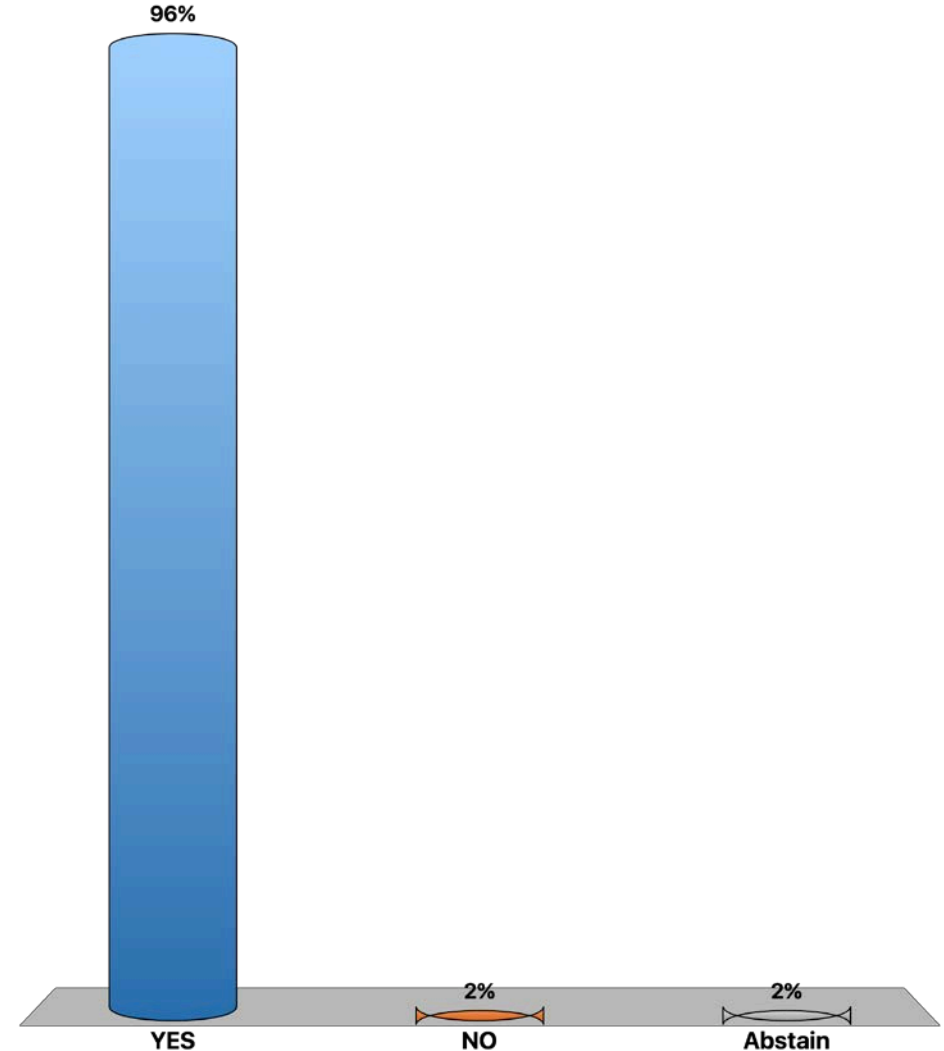
Motion

To accept the Core Block Transfer Agreement with CCRI.

To accept the Core Block Transfer Agreement with CCRI

- A. YES
- B. NO
- C. Abstain

N = 54



CRC and CC Proposal

Elizabeth Fitzgibbon

Tony LoPresti

Joint Proposal to Consolidate Committees

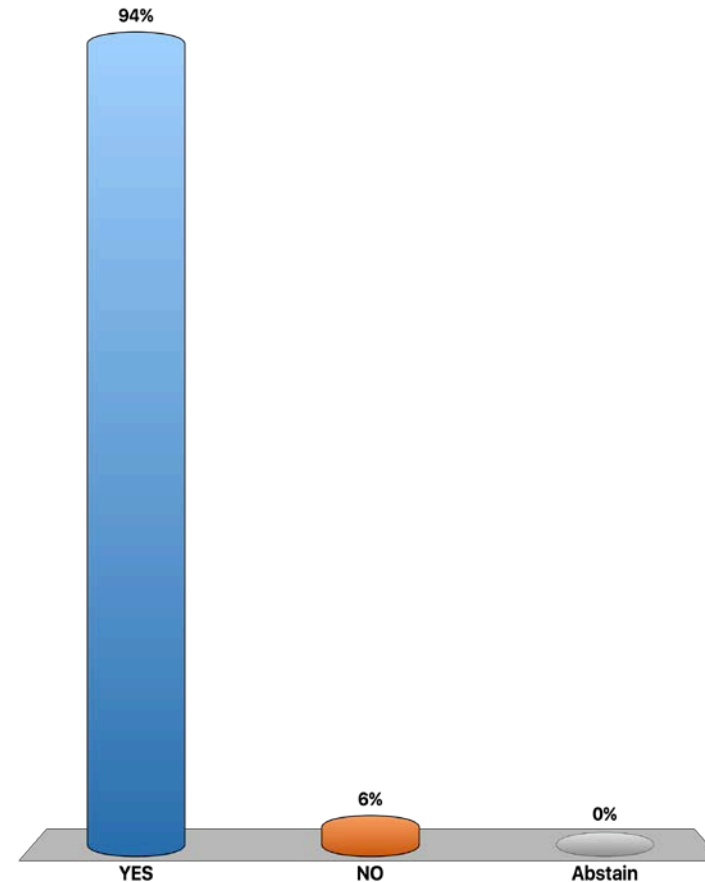
Given the call from the Faculty Innovation Sessions to consider ways to make our committee structure more efficient, and given that Core assessment responsibilities are going to be assigned to the Undergraduate Dean's office, and that the remaining responsibilities of the Core Review Committee are minimal, and the Core Review Committee and the Curriculum Committee jointly move that the Core Review Committee cease its operations according to the following timetable:

- Six days after the May 2019 graduation, the newly-installed Curriculum Committee will assume responsibility for vetting new UNV courses, overseeing appropriate theme and distribution designations for Part IIIa and IIIb courses, and reviewing new Capstone courses;
- On July 1, 2019 the Undergraduate Dean's office will assume responsibility for Core assessment;
- Until December 1, 2019 the 2019-20 Core Review Committee will be charged with analyzing the results of the 2019 Core Assessment Survey, comparing these to 2018 results, and presenting the information to faculty in the Fall 2019 semester;
- On or before December 1, 2019 the Core Review Committee will transfer its historical records to the Curriculum Committee and Dean's Office as appropriate, tie up any loose ends, and conclude its activity by December 1, 2019.

Consolidate the Curriculum Committee and Core Review Committee

- A. YES
- B. NO
- C. Abstain

N = 58



Nominations and Election Committee

Lindsay Guarino and Tom Arruda

Recommendations:

- More streamlined process to collect basic information from faculty used to determine election process eligibility
- Require personal Statements of Interest for each nomination accepted
- Remove the PP and A&S designations

Rank and Tenure Committee

Robin Hoffmann

Members of the Rank and Tenure Committee submit the following changes to the Faculty Manual to clarify ambiguous language:

1. All student comments for every course must be included as part of the student evaluation summaries submitted electronically by the appropriate office. (Appendix E. Part III. Supporting Documentation under Excellence in Teaching)
2. The detailed rationale (including assessment of student evaluations), curriculum vitae, annual reports, general reviews, teaching reviews, sample syllabi and writing assignments, pre-tenure report, and publications/evidence of scholarly/artistic work (when feasible) be submitted electronically.

3. Change name to Promotion and Tenure Committee and be consistent in Faculty Manual.

4. The language in the Faculty Manual should be changed from “**expected**” to “**required**” on pages 43 and 44 (Chapter VI: C. 1. a. and C. 2.b.)

- “In addition, it is **expected** that the faculty member will inform all members of one’s department of the intent to apply for promotion and tenure.”
- “The individual’s application for tenure or promotion is a serious concern of that individual’s department. For this reason, the Petitioner is **expected** to ask full-time faculty of a department to write letters concerning the Petition.”

FACSB Committee Formation Proposal

Craig Condella

FSBC Proposal

Faculty Governance

Chapter X: Appointed or Elected Committees of the Faculty

E. Elected Committees

7. Faculty Salary and Benefits Committee

a. Purpose

- i. To represent the faculty and advocate on issues of salary and benefits to the University administration. Salary and benefit concerns include: remaining competitive with peer institutions, combating salary compression, advocating for desired insurance policies and retirement options, representing adjunct faculty, and securing professional development opportunities.
- ii. To consider general workplace issues that involve faculty workload, the work environment, and overall expectations regarding faculty time and responsibilities.

b. Membership, Eligibility, Terms, and Procedure

- i. The Faculty Salaries and Benefits Committee consists of five elected members from the Teaching Faculty. At least one of these members should be at the rank of Assistant Professor and one at the rank of Associate or Full Professor.
- ii. Terms of the elected members are for three years, and are staggered.
- iii. The chair of the committee will be selected by the elected members and should be a Faculty member with tenure.
- iv. The Faculty Salaries and Benefits Committee may consult with other members of the Faculty whose expertise aligns with the committee's needs. As such, this is a hybrid committee whose meetings are open to all members of the faculty.

ANNOUNCEMENTS

ADJOURNMENT