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McManus is Certified Municipal Clerk

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NEWS RELEASE
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McMANUS IS CERTIFIED MUNICIPAL CLERK

Jane A. McManus, city clerk of Newport, has become a Certified Municipal Clerk (CMC) after completing a three-year education program for professional clerks held at the Newport College - Salve Regina. She was presented the CMC certificate by Dr. William Burrell, vice president/dean of faculty at Salve, Friday evening, August 15 at graduation ceremonies in Ochre Court.

CMC means that a clerk has had professional education among municipal clerks and has had access to educational resources that foster future growth among municipal clerks and leadership in their profession.

Also attending the Sixth New England Municipal Clerks Institute held August 10-15 at Salve was Barbara L. Nash, Middletown deputy clerk. She has completed the first phase of the program or 35 hours of instruction.

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McManus completed 105 hours of instruction in such subjects as public administration, problem solving and planning, interpersonal communications, records management, municipal fiscal policy, and intergovernmental relations. The curriculum is designed and approved by the International Institute of Municipal Clerks. The institute is sponsored by the New England Association of City and Town Clerks and conducted by the R.I. Department of Community Affairs.

The Newport College - Salve Regina is the only college in New England recognized by the International Institute of Municipal Clerks as a regional, professional training center for municipal clerks.

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