1-23-2002

EC Minutes 2002 01 23
SALVE REGINA FACULTY ASSEMBLY
EXECUTIVE COMMITTEE

Minutes of the Meeting of January 23, 2002. Present: Elaine Daniels, Thomas Day, Arthur Frankel, Terrence Gavan, Christopher Kiernan, Johnelle Luciani RSM (Chair), Juliette Relihan

1. Call to Order and Minutes: The meeting was called to order at 1:05 PM. The Minutes of the Executive Committee Meeting of November 11, 2002 were approved. The Faculty Assembly Minutes for December 3/17 were authorized for presentation to the Assembly, with the understanding that they will be condensed.

The committee agreed that Minutes should be a record of motions presented, issues raised, and reports, all described in a manner that is impartial; this is the recommended format in standard books on parliamentary procedure. A more detailed paraphrase of what was said in important debates could sometimes be useful in minutes if it helps to clarify complicated issues.

2. Assembly Meeting. The committee agreed on the agenda for the February 4 Assembly meeting. The first part will include the approval of December 3/17 Minutes, proposals from the joint faculty-administration Deliberative Committee on the Core Curriculum, and the proposal from Business Studies for changes in the majors that it offers. There will be a break and then the second part will be in Executive Session with the only agenda item being proposals from the Faculty Advisory Committee on Salary and Benefits (FACSB).

3. Communication from the Human Resources Office. The Human Resources Office has asked for time at an Assembly meeting in order to describe a new benefit entitled “Employee Assistance Resource Service.” The committee decided to put this on the agenda of the March meeting.

4. FACSB. After a discussion, the committee concluded that FACSB would benefit from the following: a more formal charge and structure, a specified identification as a committee of the Assembly, and a more defined system for determining its membership. The Executive Committee will work with FACSB and the faculty on this matter.

5. Social Committee. Elaine Daniels reported on the plans for the Winter Social on January 25 and the refreshments for the February 4 Assembly meeting.

6. Consolidation of Committees. The Vice President for Academic Affairs / Dean of Faculty, in a communication to the Chair, has recommended that the Assembly consider a consolidation of the faculty committees that distribute funds: Small Grants and Travel. After a discussion, the committee decided that the matter needed further study and will be brought up at the next meeting.

7. The meeting adjourned at 2:32 PM.