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SALVE REGINA FACULTY ASSEMBLY EXECUTIVE COMMITTEE

Minutes of the Meeting of April 15, 2002

Present: Thomas Day, Terrence Gavan, Sandor Kadar, Christopher Kiernan,
Johnelle Luciani, RSM (Chair), Juliette Relihan

1. **Call to Order and Minutes:** The meeting was called to order at 1:05 PM. The Minutes of the meeting of March 18 were approved. The draft Minutes for the Faculty Assembly's meeting of April 3 were authorized for distribution.

2. **Year-End Party.** The date of this event will be May 21. Place: Officers' Club, Newport Navy Base. Cost for the "Admiral's Buffet:" \$33 per person, with tax and gratuities.

The Executive Committee noted that, during this academic year, there were expenditures for refreshments after meetings, Get Well gifts, gifts for Secretaries' Day, and other items. The committee concluded that existing funds would not cover the cost of the dinner. It agreed on the following charges for the dinner: (a) Faculty who have paid dues – 63 so far – will be asked to pay \$15 if they attend the dinner. (b) A guest will be charged \$35. (c) Faculty who have not paid dues will be asked to pay \$35 for dues and the extra \$15.

3. **Agenda for Assembly.** The committee discussed the agenda for the Assembly's meeting of May 6. It was noted that this meeting would be during examination week. The Chair will (a) ask the Registrar if the examination schedule would prevent some faculty from attending the meeting and (b) see if it is possible to have examination proctors for those faculty who want to attend the Assembly meeting but have an examination scheduled at the meeting time.

The agenda will be mostly discussions and reports. The members of the committee did not foresee any voting on non-procedural matters at this meeting.

4. **Newly Elected Members.** The committee discussed the recent election for members of various committees. The committee had hoped that, by now, it could have scheduled a meeting with its newly elected members, in order to discuss the election of the next Speaker and the availability of candidates for this position. This discussion could not proceed very far because the faculty had not yet received the results of the recent election

5. **Election Process.** The committee discussed ideas for improving the election process. There was agreement about the following: (a) A written, spelled-out process for elections would be helpful. (b) Faculty should be invited to submit their ideas for this process. (c) There is no time to develop these ideas at this late date in the semester; discussions should continue during the summer and in the fall.

6. **Adjourn.** 2:15 PM.